

Public Health Improvement Partnership
KEY HEALTH INDICATORS COMMITTEE

Monday, November 15, 2004

10:00 AM – 3:00 PM

Prime Hotel, SeaTac, WA

18118 Pacific Highway South

Phone: (206) 244-6666, Fax: (206) 248-6065

Co-Chairs: Ward Hinds, Snohomish Health District
 Jude VanBuren, DOH

Members: Bobbie Berkowitz, Joan Brewster, Marie Flake, Maxine Hayes, Josh Jones, Heidi Keller, Carrie McLachlan, Riley Peters, Suzanne Katharine Sanders, Katrina Wynkoop Simmons, David Solet, Christie Spice, Art Starry, Juliet VanEenwyk, Lyndia Vold

Staff: Donna Russell, DOH

Time	Topic	Presenter/ Facilitator	Description	Materials
10:00	Welcome	Ward Hinds/Jude VanBuren		
10:10	Review Goals for this meeting	Ward Hinds	<ul style="list-style-type: none"> Criteria for grading the data Content of 2004 Report Card Final grades for 2004 Report Card Recommendations KHI Chapter/Appendices in the PHIP Report <p><u>Actions:</u></p> <ul style="list-style-type: none"> Approve criteria for grading data Approve content of 2004 Report Card Assign final grades for 2004 Report Card Approve final recommendations Approve KHI Chapter/appendices 	
10:20	Criteria for Grading Data	Juliet VanEenwyk	<p>Report on grading process and changes made to the criteria</p> <p><u>Action:</u></p> <p>Approve Grading Criteria</p>	Draft Grading Criteria

Time	Topic	Presenter/ Facilitator	Description	Materials
11:30	Content of 2004 Report Card	Jude VanBuren	Review sub-indicators for available data and/or challenges with reporting 2004 grades Action: Approve content for the 2004 Report Card	Grading Worksheet
12:00	LUNCH			
12:30	Continue discussion on content of Report Card			
1:00	Final Grades	Juliet VanEenwyk	Review grades Action: Assign final grades for the 2004 Report Card	Grading Worksheet
1:50	BREAK			
2:00	KHI Recommendations	Ward Hinds	Review/discuss draft recommendations Action: Approve final recommendations	Draft Recommendations
2:30	KHI Chapter/Appendices	Donna Russell	Discuss draft chapter/suggested appendices Action: Approve KHI Chapter content/Appendices content	Draft KHI Chapter/list of Appendices
2:45	Next Steps	Jude VanBuren	Review accomplishments for 2004 Discuss next steps for 2005	PHIP Workplan
3:00	Adjourn			